



# STURGEON BAY POLICE DEPARTMENT



*The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.*

## Community Service Unit December 2011 Monthly Report

### Administrative Activities Summary



In December, Community Service Unit Administration staff began preparing for the departure of another CSO to become a Sturgeon Bay Police Officer. Administration staff began preparing for another recruitment drive to fill the upcoming vacancy. Aux. CSOs Engebose and Schuh continued field training.

### CSO Hours Worked

CSOs worked 207.75 hours during the month of December.

### Auxiliary CSO Hours Worked

Auxiliary CSOs worked 89 hours during the month of December..

### Special Assignments

CSOs volunteered to help out with "Chop-N-Shop with a Cop" during the month of December.

### Park, Business and Resident Patrols

Approximately 287 patrols were conducted during the month of December on city parks, businesses and homes:

Bark Park- 18 patrols  
Bayview Park- 4 patrols  
Big Hill Park- 21 patrols  
Bullhead Point- 24 patrols  
Cherry Blossom Park- 22 patrols  
Franke Park- 16 patrols  
Garland Park- 6 patrols  
Graham Park- 14 patrols  
Little Creek Park- 1 patrol  
Martin Park- 3 patrols  
Memorial Field- 7 patrols  
Otumba Park- 17 patrols



Sawyer Park- 8 patrols  
Stone Harbor Boardwalk- 2 patrol  
Sunset Park- 30 patrols  
Sunset Park (Flip Side)- 6 patrols  
Woods West- 3 patrols  
Business Security Checks- 11 business security checks  
City Compost Site- 18 patrols  
Government center- 2 patrols  
City Parking Ramp (Upper)- 16 patrols  
City Parking Ramp (Lower)- 16 patrols  
High School Bus Garage- 4 patrols  
Municipal Services Building- 0 patrols  
Parks Department- 3 patrols  
PBI Softball- 5 patrols  
Sawyer School- 0 patrols  
Vacation Check Points- 3 vacation check points were conducted  
West Side School- 4 patrols



CSOs were asked to perform extra patrol on Barge Road due to hunting season. A total of 15 patrols were conducted on Barge Road by the CSO unit during the month of December.

**Parking Citations:**

11 parking citations were issued by the Community Service Unit during the month of December.

**Municipal Ordinance Warnings:**

The Community Service Unit issued 0 municipal ordinance warning during the month of December.

**Municipal Ordinance Citations:**

The Community Service Unit issued 0 municipal ordinance citations during the month of December.

**Code/Zoning Enforcement Investigations:**

The Community Service Unit initiated 0 new investigations for code/zoning ordinance violations during the month of December.

**Incident Statistics**

Members of the Community Service Unit handled or assisted Police Officers with the following incident types during the month of December

Abandoned Vehicle- 1 incident

Animal Problem- 9 incidents

Attempt to Locate Suspect Person or Vehicle- 2 incidents

Citizen Assists- 0 incidents

Equipment/Vehicle/Evidence Transports- 0 incidents

—*Officer South, Community Service Unit Manager*

*Officer Krah, Community Service Unit Assistant Manager*

Escorts- 2 incidents  
Fingerprinting- 2 incidents  
Follow-up Investigations- 5 investigations  
Foot Patrol- 35 foot patrols  
Found Property- 0 incidents  
Littering- 0 incidents  
Miscellaneous Errands for Department Personnel- 13 incidents  
Motorist Assists- 1 incident  
Officer assists with investigations- 3 incidents  
Open Door- 0 incidents  
Ordinance Violation- 4 incidents  
Parking Complaints- 11 incidents  
Property Inventory- 0 incidents  
Road Debris/Traffic Hazard- 3 incidents  
Security Checks- 14 incidents  
Speed Board- 0 incidents  
Special Assignments- 1 incident (crossing guard duty)  
Subpoena/Paper Service- 1 incident  
Suspicious Vehicle or Person- 0 incidents  
Traffic Accident Assists- 0 incidents  
Traffic Control- 1 incident  
Vandalism- 1 incident  
Vehicle Defect Notice Inspections- 0 vehicle inspections



—*Officer South, Community Service Unit Manager*  
*Officer Krah, Community Service Unit Assistant Manager*