



# STURGEON BAY POLICE DEPARTMENT



*The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.*

## Community Service Unit October 2011 Monthly Report

### Administrative Activities Summary



In October, the Sturgeon Bay Police Department ran a hiring process for an open police officer position. There were 160 applicants for this position. Fifteen candidates were selected for interviews, and six of these candidates were CSOs.

CSO, Molly Thornton, was selected for the officer position as a full time Sturgeon Bay Police Officer. Also, during the month of October, Auxiliary CSO, Alex Trofin, was hired full time by the Wisconsin State Patrol. Both Thornton and Trofin are perfect examples of the long term goal of the Community Service Officer Program.

Due to the two vacancies within the Community Service Unit, CSO, Michelle Wiegand was promoted to the year-round CSO Corporal position (replacing Molly Thornton). The unit accepted applications to fill the two vacant Auxiliary CSO positions. There was very poor response to the recruitment process, only leaving us with three applicants. Interviews for the two vacant CSO positions were scheduled to take place in early November.

### CSO Hours Worked

CSOs worked 296.75 hours during the month of October.

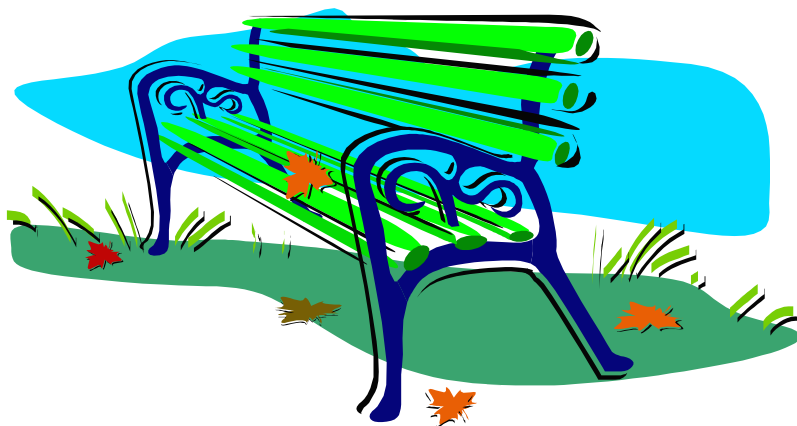
### Auxiliary CSO Hours Worked

Auxiliary CSOs worked 80 hours during the month of October.

### Park, Business and Resident Patrols

Approximately 254 patrols were conducted during the month of October on city parks, businesses and homes:

- Bark Park- 11 patrols
- Bayview Park- 1 patrols
- Big Hill Park- 13 patrols
- Bullhead Point- 14 patrols
- Cherry Blossom Park- 16 patrols
- Franke Park- 14 patrols
- Garland Park- 6 patrols



Graham Park- 15 patrols  
Little Creek Park- 2 patrols  
Martin Park- 7 patrols  
Memorial Field- 8 patrols  
Otumba Park- 22 patrols  
Sawyer Park- 8 patrols  
Stone Harbor Boardwalk- 7 patrol  
Sunset Park- 25 patrols  
Sunset Park (Flip Side)- 4 patrols  
Bayview Park- 9 patrol  
Woods West- 4 patrols



Business Security Checks- 0 business security checks  
City Compost Site- 10 patrols  
Government center- 6 patrols  
City Parking Ramp (Upper)- 20 patrols  
City Parking Ramp (Lower)- 20 patrols  
High School Bus Garage- 2 patrols  
Municipal Services Building- 2 patrols  
Parks Department- 2 patrols  
PBI Softball- 2 patrols  
Sawyer School- 2 patrols  
Vacation Check Points- 0 vacation check points were conducted  
West Side School- 2 patrols

**Parking Citations:**

3 parking citations were issued by the Community Service Unit in October.

**Municipal Ordinance Warnings:**

The Community Service Unit issued 1 municipal ordinance warning during the month of October.

**Municipal Ordinance Citations:**

The Community Service Unit issued 0 municipal ordinance citations during the month of October.

**Code/Zoning Enforcement Investigations:**

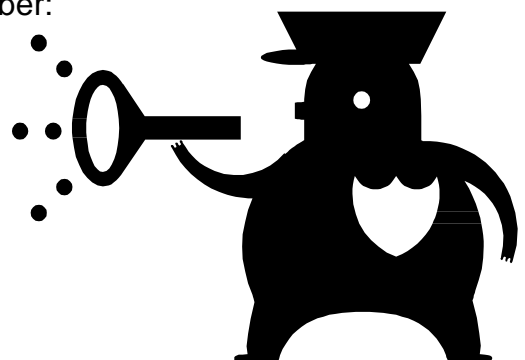
The Community Service Unit initiated 1 new investigation for code/zoning ordinance violations during the month of October.

**Incident Statistics**

Members of the Community Service Unit handled or assisted Police Officers with the following incident types during the month of October:

Abandoned Vehicle- 0 incidents  
Animal Problem- 10 incidents

—Officer South, Community Service Unit Manager  
Officer Krah, Community Service Unit Assistant Manager



Attempt to Locate Suspect Person or Vehicle- 1 incident  
Citizen Assists- 0 incidents  
Equipment/Vehicle/Evidence Transports- 0 incidents  
Escorts- 2 incidents  
Fingerprinting- 2 incidents  
Follow-up Investigations- 6 investigations  
Foot Patrol- 52 foot patrols  
Found Property- 1 incident  
Littering- 0 incidents  
Miscellaneous Errands for Department Personnel- 7 incidents  
Motorist Assists- 0 incidents  
Officer assists with investigations- 3 incidents  
Open Door- 0 incidents  
Ordinance Violation- 13 incidents  
Parking Complaints- 5 incidents  
Property Inventory- 0 incidents  
Road Debris/Traffic Hazard- 1 incidents  
Security Checks- 1 incidents  
Speed Board- 2 incidents  
Special Assignments- 5 assignments  
Subpoena/Paper Service- 5 incidents  
Suspicious Vehicle or Person- 0 incidents  
Traffic Accident Assists- 0 incidents  
Traffic Control- 2 incidents  
Vandalism- 0 incidents  
Vehicle Defect Notice Inspections- 3 vehicle inspections



—*Officer South, Community Service Unit Manager*  
*Officer Krah, Community Service Unit Assistant Manager*