



STURGEON BAY POLICE DEPARTMENT



The mission of the Sturgeon Bay Police Department is to serve, protect, and work in partnership with the community to ensure a safe, nurturing environment.

Community Service Unit October 2011 Monthly Report

Administrative Activities Summary



In October, the Sturgeon Bay Police Department ran a hiring process for an open police officer position. There were 160 applicants for this position. Fifteen candidates were selected for interviews, and six of these candidates were CSOs.

CSO, Molly Thornton, was selected for the officer position as a full time Sturgeon Bay Police Officer. Also, during the month of October, Auxiliary CSO, Alex Trofin, was hired full time by the Wisconsin State Patrol. Both Thornton and Trofin are perfect examples of the long term goal of the Community Service Officer Program.

Due to the two vacancies within the Community Service Unit, CSO, Michelle Wiegand was promoted to the year-round CSO Corporal position (replacing Molly Thornton). The unit accepted applications to fill the two vacant Auxiliary CSO positions. There was very poor response to the recruitment process, only leaving us with three applicants. Interviews for the two vacant CSO positions were scheduled to take place in early November.

CSO Hours Worked

CSOs worked 296.75 hours during the month of October.

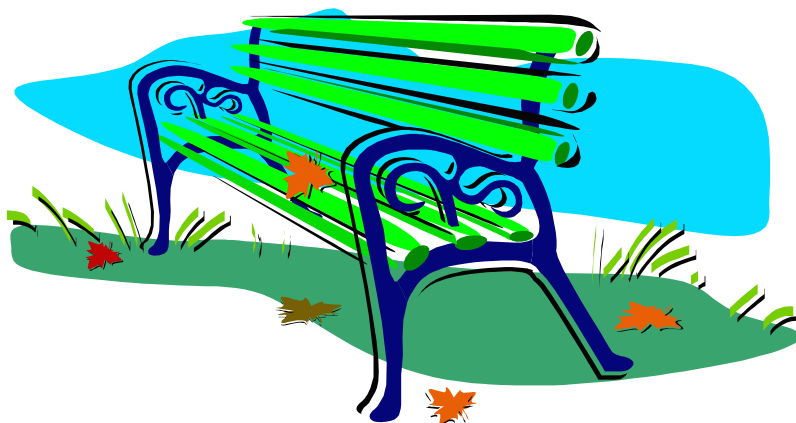
Auxiliary CSO Hours Worked

Auxiliary CSOs worked 80 hours during the month of October.

Park, Business and Resident Patrols

Approximately 254 patrols were conducted during the month of October on city parks, businesses and homes:

- Bark Park- 11 patrols
- Bayview Park- 1 patrols
- Big Hill Park- 13 patrols
- Bullhead Point- 14 patrols
- Cherry Blossom Park- 16 patrols
- Franke Park- 14 patrols
- Garland Park- 6 patrols



Graham Park- 15 patrols
Little Creek Park- 2 patrols
Martin Park- 7 patrols
Memorial Field- 8 patrols
Otumba Park- 22 patrols
Sawyer Park- 8 patrols
Stone Harbor Boardwalk- 7 patrol
Sunset Park- 25 patrols
Sunset Park (Flip Side)- 4 patrols
Bayview Park- 9 patrol
Woods West- 4 patrols



Business Security Checks- 0 business security checks
City Compost Site- 10 patrols
Government center- 6 patrols
City Parking Ramp (Upper)- 20 patrols
City Parking Ramp (Lower)- 20 patrols
High School Bus Garage- 2 patrols
Municipal Services Building- 2 patrols
Parks Department- 2 patrols
PBI Softball- 2 patrols
Sawyer School- 2 patrols
Vacation Check Points- 0 vacation check points were conducted
West Side School- 2 patrols

Parking Citations:

3 parking citations were issued by the Community Service Unit in October.

Municipal Ordinance Warnings:

The Community Service Unit issued 1 municipal ordinance warning during the month of October.

Municipal Ordinance Citations:

The Community Service Unit issued 0 municipal ordinance citations during the month of October.

Code/Zoning Enforcement Investigations:

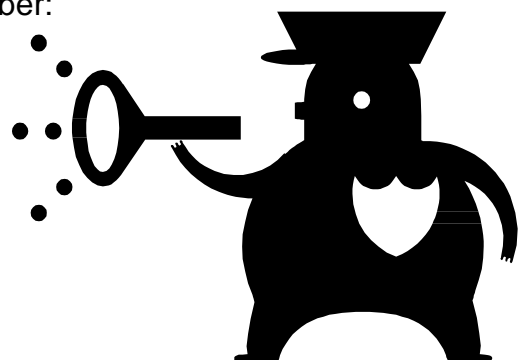
The Community Service Unit initiated 1 new investigation for code/zoning ordinance violations during the month of October.

Incident Statistics

Members of the Community Service Unit handled or assisted Police Officers with the following incident types during the month of October:

Abandoned Vehicle- 0 incidents
Animal Problem- 10 incidents

—Officer South, Community Service Unit Manager
Officer Krah, Community Service Unit Assistant Manager



Attempt to Locate Suspect Person or Vehicle- 1 incident
Citizen Assists- 0 incidents
Equipment/Vehicle/Evidence Transports- 0 incidents
Escorts- 2 incidents
Fingerprinting- 2 incidents
Follow-up Investigations- 6 investigations
Foot Patrol- 52 foot patrols
Found Property- 1 incident
Littering- 0 incidents
Miscellaneous Errands for Department Personnel- 7 incidents
Motorist Assists- 0 incidents
Officer assists with investigations- 3 incidents
Open Door- 0 incidents
Ordinance Violation- 13 incidents
Parking Complaints- 5 incidents
Property Inventory- 0 incidents
Road Debris/Traffic Hazard- 1 incidents
Security Checks- 1 incidents
Speed Board- 2 incidents
Special Assignments- 5 assignments
Subpoena/Paper Service- 5 incidents
Suspicious Vehicle or Person- 0 incidents
Traffic Accident Assists- 0 incidents
Traffic Control- 2 incidents
Vandalism- 0 incidents
Vehicle Defect Notice Inspections- 3 vehicle inspections



—*Officer South, Community Service Unit Manager*
Officer Krah, Community Service Unit Assistant Manager